

San Juan County 4-H Leader's Council Meeting Minutes

January 5, 2008 Orcas Hotel – Orcas Island

Officers: Jan Sanburg (president)-Shaw, Flo McAlary-McFarland (treasurer)-SJI, Cathy Cole for John Gauthier (treasurer)-SJI

Leaders: **Lopez:** Delores Foss **Orcas:** Kathy Morris, Lorena Stankevich, Alicia Miller **Shaw:** Gigi Allaway **San Juan:** Ginny Beaudoin,

Staff: Alice Hibberd

7:25 a.m. meeting called to order by President Jan Sanburg.

Minutes from the October 6, 2008 meeting were read and approved.

President's Message: Jan reviewed the year of 2007 and congratulated all leaders on successfully getting policies and procedures and constitution of L. C. down on paper.

Treasurer's Report: Flo passed out the report to those in attendance. There's \$4000 in dedicated funds, \$7000 in the general fund, \$3300 in discretionary funds. Flo reminded everyone that they need to keep accurate transaction records.

Alice Hibberd reminded leaders that Treasury Reports are due January 31. This applies to all groups that have a treasury. Any group with a bank account must have their own EIN number. Contact Alice for details.

Committee Reports:

Livestock Auction Committee: Jan will be reviewing Policy and Guidelines submitted by the Livestock market Animal Auction Committee during New Business.

Still Life Auction Committee: Committee Members remain John Gauthier and Deloris Foss. Alice gave Flo the detailed record of sales from the Fair Auction.

Horse Committee: updated Horse Certificate Form was discussed. There still needs to be more clarification on the form regarding primary horse in shared horse situations. Ginny stated that the Horse Committee will be meeting later this month and will have changes to LC for approval prior to 3/1.

Trophy Committee: Committee will remain with Terri Brown as chair.

Scholarship Committee: There is a need in 2008 to review and update the guidelines.

Record Book Committee: no report.

Old Business: Update from Alice on a meeting with San Juan Community Foundation regarding the Endowment Fund. Alice is still working on getting a final date for a Q & A meeting for the leaders in February. This meeting will be open to all 4-H leaders.

Side note: Jan would like to have a short business meeting to address issues before or after the SJ Committee Foundation Q & A Meeting to meet the 3/1 deadline.

New Business:

Volunteer Membership Fee Increase and Cap: At the October 6, 2007 when the LC voted on increasing the fee \$5 to go toward the Educational Activities Fund. The family cap was not discussed. *A motion was made by Flo to increase the family cap to \$35. The motion was seconded by Lorena and passed unanimously.*

In order to assure that the family cap would not encumber the amount that would go toward the coordinator, *a motion was made by Gigi that the total incoming fees would be split 70% to the 4-H Coordinator Position and 30% to the Educational Activities Fund. The motion was seconded by Lorena and passed unanimously.*

An additional motion was made by Flo to make the 70/30 split policy for future fee changes. The motion was seconded by Lorena and passed unanimously.

Plan to Update Educational Activities and Scholarship Guidelines: Tabled

Policy and Guideline Review and Amendments:

County Plan for Awarding Grand and Reserves: Tabled: Wording for this guideline has yet to be written. There is a need to write the specific wording prior to vote on at the proposed February meeting to meet the 3/1 deadline.

Proposal to Change Name of Livestock Committee to “Livestock Market Animal Auction Committee”: *A motion was made by Lorena to approve the new name. Seconded by Gigi and passed unanimously.*

Proposal to Add “Alternative Steer” Class To Market Auction Section of Premium Book: *Motion to accept policy change made by Loren and seconded by Gigi with the stipulation that the Livestock Market Animal Auction Committee complete the project contract and class description for the Fair Premium Book before the proposed February meeting for review by the L.C. Passed unanimously.*

Review Proposed Livestock Market Animal Auction Committee Policy and Guidelines: 12/13/07 draft was reviewed. *A motion was made by Gigi to accept the draft with the following amendments: 1) Under Funding Sources and Expenses, add the word “minimum” to the line “a (minimum) balance of \$5000 is to be kept in the treasury...” and add the words “for the next year” at the end of the sentence. 2) Strike the 2nd bullet in the mission statement. 3) To the 3rd bullet under Duties of the Chair add “and the Leader’s Council Secretary” after “...to the 4-H Coordinator...” The motion was seconded by Lorena and passed unanimously. The final draft with changes will be reviewed at the proposed February meeting.*

Review Horse Committee Policy Revisions (applicable 2008): This document pulls out “Dressage” and creates a new showmanship category. Ginny stated that the Horse January 5, 2008 LC Meeting Minutes

Committee will need to meet before the proposed February meeting to go over the how the new category will affect the Fair schedule. Flo added the page of Junior Times to the Horse Policy (behind the Intermediate Times). *Motion was made by Flo to approve the Horse Committee Policy Revisions. Motion was seconded by Lorena and passed unanimously.*

Next Meeting: March 1, 2008 – Lopez
Meeting adjourned at 10:10 a.m.

Motions Made and Passed:

- *A motion was made by Flo to increase the family cap fee to \$35. The motion was seconded and passed unanimously.*
- *A motion was made by Gigi that the total incoming membership fees would be split 70% to the 4-H Coordinator Position and 30% to the Educational Activities Fund. The motion was seconded and passed unanimously.*
- *A motion was made by Flo to make the 70/30 split policy for future membership fee changes. The motion was seconded and passed unanimously.*
- *A motion was made by Lorena to approve the new name of the Livestock Market Animal Auction Committee. The motion was seconded and passed unanimously.*
- *A motion to accept policy change to add “alternative steer” made by Lorena and seconded with the stipulation that the Livestock Market Animal Auction Committee complete the project contract and class description for the Fair Premium Book before the proposed February meeting for review by the L.C. Passed unanimously.*
- *A motion was made by Gigi to accept the draft of the Livestock Market Animal Auction Committee Guidelines with the following amendments: 1) Under Funding Sources and Expenses, add the word “minimum” to the line “a (minimum) balance of \$5000 is to be kept in the treasury...” and add the words “for the next year” at the end of the sentence. 2) Strike the 2nd bullet in the mission statement. 3) To the 3rd bullet under Duties of the Chair add “and the Leader’s Council Secretary” after “...to the 4-H Coordinator...” The motion was seconded and passed unanimously. The final draft with changes will be reviewed at the proposed February meeting.*
- *Motion was made by Flo to approve the Horse Committee Policy Revisions. Motion was seconded and passed unanimously.*

Minutes Respectfully Submitted by Cathy Cole.
January 8, 2008